

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

November 19, 2012 – 6:30 p.m.

School Board Meeting Minutes

Board Members Present: Patti Norris, John Lang, Doug Smith, Scott Cooper
Administrators Present: Duane Yecha, Mona Boyd, Rocky Miner, Stacy Smith, Jim Bates, Cheri Rasmussen, Dave Robinson, Bruce Hahn, Anna Logan, Deen Hylton, Kurt Sloper, Kathy Hudspeth

1.0 CALL TO ORDER

1.0 Flag Salute 1.2 Roll Call to Establish Quorum 1.3 Recognition of Visitors

Board Chair Patti Norris called the meeting to order at 6:30 p.m., the flag salute was recited, a quorum was established, and visitors were recognized and asked to sign in on the sign-in sheet.

1.4 Agenda Additions, Deletions or Revisions and Agenda Approval

None

2.0 SCHOOL REPORTS

2.1 CCHS Volleyball State Champions – 7th Straight Year!

Rocky Miner congratulated the CCHS Volleyball State Champions on their 7th in a row state title. The team was not able to make it to the board meeting due to the Thanksgiving break, but will be at the December 17th meeting. Principal Miner recognized Makayla Lindburg on her Player of the Year Award, and Doug Smith congratulated her on her full ride scholarship to the University of Portland next year as a Division 1 player.

Rocky Miner introduced Hannah Moorman and her choir students who performed two songs for the Board and audience.

2.2 Ochoco Elementary Presentation

Ochoco Principal, Dave Robinson, presented his staff's focus on integrating technology into the classroom. He described a two-day boot camp in August that focused on classroom applications of the Google Apps Suite and cloud technology. A set of six Chromebooks were purchased with School Improvement funds for use in the classroom. Principal Robinson and his staff are excited about what it's doing for kids and learning.

Pam Bourland's students, Macey Puckett and Jakob Ryan, described their writing classroom schedule and presented a short audio-assisted program of a writing assignment.

Cathy Fall, dual language teacher, presented her classroom website.

First grade teacher, Shelly Currier, made a short presentation on how she uses Google Apps for her lesson plans and calendar sharing. She also uses iPads with educational software for teaching word recognition and math skills.

INTERMISSION

3.0 PUBLIC COMMENTS

Darlene Harpster, Prineville resident, commented on Resolution #06-2012-13 - Abolishment of Board Zones, indicating she was not sure that she felt good about taking the zones away.

4.0 OTHER AGENCY / DEPARTMENT REPORTS

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4.1 Bank of the Cascades \$2,000 Sports Fee Donation & BOTC Update

Craig Hunt, BOTC Branch Manager, thanked the board for allowing them to come to the meeting. He commented that he had recently met with Dr. Yecha and CCSD Athletic Department and presented the donation for the Pay-To-Play scholarship. Travis Browning, BOTC District Manager, gave a brief update on the financial state of the Bank of the Cascades. He was pleased to announce that overall, things are heading in the right direction with posting three quarters of profitability, which is much improved over the past two years.

Patti Norris thanked the presenters for their information and Doug Smith thanked them for the very welcomed contribution which continues to support the youth in the district. Rocky Miner added his thanks and how the Pay-to-Play scholarship had such a positive impact on the students at CCHS.

4.2 Math Improvement Report

Cheri Rasmussen, CRE Principal, reviewed the math scores at the elementary level. She felt there were three main areas in need of improvement: encouraging staff to teach core curriculum; professional development for the necessary tools; and collaboration between staff for continual improvement and support.

Her data included information about students' level of knowledge upon entering Kindergarten. This information prompted a question regarding Head Start. Scott Cooper indicated there were 120 slots for all of Central Oregon serving families below poverty level, which amounts to only 40 half-day slots for Prineville.

Cheri continued to explain that her team is working hard on curriculum alignment to the common core. She spoke about a software program called Study Island, which helps prepare students for OAKS testing and common core preparation for math. This software is being purchased for the school with grant money. She expects to see better scores this year and continued improvement next year.

Cecil Sly Principal, Jim Bates, agreed that Cheri's presentation represented similar challenges at all the elementary schools.

Scott Cooper commented that Crook County Schools are high performing schools. He is pleased with his own students' performance. Doug Smith asked about funds for intervention programs. John Lang asked about how individual student test scores were recorded. Cheri explained that those scores and student improvement data are being tracked.

4.3 HDESD Board Report

For Board review.

4.4 OSBA Conference Highlights

Superintendent Yecha wanted to give those board members who attended the OSBA Conference an opportunity to share their comments. Duane felt strongly that making sure every classroom in every building is functioning as a learning community, creating learning interest and excitement about programs.

Patti Norris commented on how education impacts a person's entire life, not just the time spent in the classroom.

Scott Cooper expressed his agreement with the concept that all children can learn and we should expect performance from every single child.

Scott also asked about OSBA policy recommendations. He felt it would be helpful to have the policy changes marked with a "required" or "recommended" designation as the board works through policy updates.

5.0 SUPERINTENDENT REPORT

5.1 Cutright Scholarship – Crook County Foundation

Superintendent Yecha informed the board that due to the generous donation of about \$525,000 from the Doris Cutright estate, the Crook County Foundation will be able to double the annual amount of scholarship money for Crook County Students.

The Board has agreed to a Consent Agenda. Consent Agenda items are adopted by a single motion, unless a member of the Board or the Superintendent requests that such item be removed from the Consent Agenda and voted upon separately.

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6.0 APPROVAL OF CONSENT AGENDA

6.1 Minutes Approval

6.1.1 October 15, 2012 Regular Board Meeting Minutes

6.2 Donations: \$ 10.00 value granola bars to Ochoco Elementary for students who have not eaten breakfast by Central Oregon Retired Educators Assoc. \$ 15.00 gift certificate for CCMS by Panda Restaurant \$ 15.00 value school supplies for students needing supplies for Ochoco Elementary by Sagebrush Shufflers \$ 20.00 value mini trampoline for Ochoco Elementary ILS Dept. by David Addington \$ 20.00 gift certificate for CCMS Outdoor School by Pine Theater \$ 25.00 cash donation to CCMS Outdoor School by Electric Beach \$ 25.00 gift certificate to CCMS Outdoor School by Crestview Cable Communications \$ 25.00 gift certificate for CCMS Outdoor School by Posie Shoppe \$ 25.00 gift certificate for CCMS Outdoor School by Barney Prine's Steakhouse \$ 25.00 for school supplies for Ochoco Elementary students by Rhea Hamner Lemmon \$ 35.00 value sign maker router for CCMS Shop Class by Sharon Jamison \$ 40.00 value Friendly Dollars & Friends T-shirt for CCMS Outdoor School by Friends Coffee \$ 44.90 value 2 bags for CCMS Outdoor School by Prineville Men's' Wear \$ 50.00 value carpet squares for Ochoco Elementary by Third Street Floor Covering \$ 50.00 value for misc. supplies – early childhood toys, for Paulina Elem. by Cynthia Harper \$ 60.00 value 20" Gen. Pearl & Amethyst strand with sterling silver clasp for CCMS Outdoor School by MJ Facets \$ 75.00 value misc. supplies for class and office for Paulina Elem. By Dawn Baca \$ 100.00 value of Dollar Tree Student Incentive Prices for CSE by Becky Allen \$ 143.80 value books and gift certificate for CCMS Outdoor School by Book & Bean \$ 145.00 value one ton of pellets or shavings while inventory is available for CCMS Outdoor School by Woodgrain Millwork \$ 147.00 Take Charge of Education Program – Awards & Incentives to Ochoco Elementary by Target \$ 150.00 Copper Sprinkler Fountain for CCMS Outdoor School by JC's Bargain Haven \$ 250.00 gift certificate for CCMS Outdoor School by Stafford Inn \$ 250.00 gift certificate for 2-Hr. Facility Rental for CCMS Outdoor School by Madras Aquatic Center \$ 300.00 to be used for school assemblies at CSE by Sue and Dave Toupal \$ 350.00 value for dictionaries for Paulina Elem. Students by Oregon City Elks Lodge \$ 501.00 for CCHS ASPIRE Program supplies by Elks Lodge #1814 \$2000.00 for Pay-To-Play fees for students who cannot afford the fee for CCMS & CCHS by Bank of the Cascades: **\$4,896.70 TOTAL**

It was noted that in the October 15 minutes, the sentence regarding appointing a PAC was incorrect. The sentence should read as follows: A Political Action Committee needs to be formed made up of local citizens to promote the Bond.

Doug Smith moved and John Lang seconded the Board approve the Consent Agenda with the correction to the October 15, 2012 minutes. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report with the Board. He noted that although the head count is 58 students less from last year, there is a significant increase from the charter and insight schools. Anna Logan presented her report showing ADMr and the current year's data. Anna asked if the board wanted to see this report on a regular basis. John was in favor of the report. Patti asked about pass through dollars. Scott particularly wants to know whether there are more or less students enrolled in the district.

7.2 Finance Report

Anna presented the finance report to the Board along with an update on the PERS increases starting July 1, 2013.

7.3 Chromebooks – Recommended Purchase for CCMS

Anna reviewed the recommendation to transfer money for the purchase of replacement Chromebooks. Bruce Hahn, Technology Supervisor, explained that the purchase of these Chromebooks would help perpetuate the program. Stacy Smith, Middle School Principal, explained that there were originally 888 Beta Netbooks at the start of the program in January 2011. He spoke about design flaws in the hinges which depleted the number of usable Netbooks to where the school was using classroom sets instead of a 1 to 1 program. Stacy supports the program and the purchase of enough new equipment to give each student a Netbook. He would like to have sustainable program. Bruce commented that four years would be an expected lifespan of a Netbook.

Doug Smith moved and Scott Cooper seconded the Board approve a budget transfer in the Technology Reserve Fund in the amount of \$28,000 from Function 6110 (Operating Contingency) to function 2660 (Technology Services) to allow the purchase of 100 Chromebooks. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

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Discussion followed regarding the technology reserve fund and the purpose and future of the fund. Bruce said the reserve fund has historically been used for computers and hardware to support the student needs, not the staff.

7.4 Technology Reserve Fund – Language Change

Doug Smith moved and Scott Cooper seconded the Board adopt the new description of the Technology Reserve Fund Purpose as stated in 7.4 handout. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Revised Board Meeting Calendar (*Determine January and February meeting Dates*)

After Board discussion, the decision was made to hold the January and February Board Meetings on the 4th Monday of each month.

Scott Cooper moved and Doug Smith seconded the Board schedule the January Board Meeting on the 4th Monday of January (January 28) and the February Board Meeting on the 4th Monday of February (February 25). The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.2 Resolution #06-2012-13 – Abolishment of Board Zones *1st Reading*

This was the 1st reading of the resolution to abolish board zones and go to all at-large positions. Patti Norris called for Board discussion. Doug Smith stated that one of the reasons to abolish the zones is after having gone through these difficult financial times, the district wants to have the best people in these positions. Make it a competitive process and make sure that the Board always finds the best applicant. With zone appointments, sometimes the Board may have a great choice and at other times there may only be one applicant.

Scott Cooper agreed that zones made a lot of sense in the past, but in this day and age everyone votes on these people. There are no zones in City Council. It could be considered an archaic concept.

Patti Norris agreed that the zone concept was good at a time in the past when it was harder to communicate. That is no longer an issue.

There will be an opportunity for more public input at the next Board meeting on December 17th prior to the Board taking a vote.

8.3 OSBA Elections

- OSBA Board Position 3 (Central Region) – Doug Nelson
- Resolution #1 – Adopts Proposed 2013 OSBA Legislative Policies & Priorities

Scott Cooper moved and Doug Smith seconded the Board vote in favor of Doug Nelson for OSBA Position 3, Central Region. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

Scott Cooper moved and Doug Smith seconded the Board vote to oppose Resolution #1 – Adopting Proposed 2013 OSBA Legislative Policies & Priorities. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.4 Budget Committee Appointments

Three candidates applied for the two open positions.

Scott Cooper moved and John Lang seconded the Board appoint Diana Ewing to fill Position #6 and Wade Flegel to fill Position #10. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

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8.5 Colt Catch Up Day

Principal Stacy Smith reviewed the Middle School Committee's recommended program which rewards students for reducing absences and tardies with a one- hour period, randomly selected, of supervised free time on the day following early releases (except those early release days followed by a non-school day). Stacy was asking for Board support of the program. Terri Andreasen, Behavior Specialist, explained that students who are behind will have a chance to work on missing assignments during this hour. The goal is to help students stay caught up with their work. The teacher committee that conceived the program felt it was a better way for students to not get buried and fall further behind. Patti Norris asked if one hour was enough to make a difference for these students. Terri said that teachers would determine which students would be best supported by that one hour. Other students are offered other opportunities. Stacy said that if the program was not successful it would be discontinued. Benefits would be two fold; reducing absences and helping students move forward. The first Colt Catch-Up Day would be early release in December. Patti asked if staff had enough time on early release days to deal with this added program. Terri commented that the middle school staff has buy-in on this. It was something they wanted and had confidence in.

Doug Smith had concerns about control of instructional time, underperforming students receiving more benefit than other students, and hard fought bargaining issues regarding instructional time.

Patti asked what type of free time activities would be offered. Terri replied that ideas included popcorn, rotational games, and open gym for shooting baskets.

Doug suggested that time in front of teachers involved bargaining issues, non student contact time, and he would like to touch base with the union. He also noted a reason for backing it is that the teachers have supported the plan and that instructional time is very important.

Scott Cooper moved and John Lang seconded the Board allow the Middle School to pilot the Colt Catch-Up Day for the remainder of the year. The vote was unanimous in favor as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.6 Bond Measure Discussion

John Sundell, Facilities Review Committee Chair, summarized the committee's work and recommendation to the Board to move forward with a bond to replace Ochoco and Crooked River Elementary schools and to renovate all other buildings. He commented on the need to form a Political Action Committee and noted that some of the members of the facilities committee have expressed an interest in sitting on the PAC. He went on to note that there are three significant open items remaining: Review of the project; final building site selection; and dollar amounts/bond structure. Doug Smith and Superintendent Yecha have each indicated their willingness to stay involved. John Lang recommended a cost-neutral bond with details to be more defined by January.

Discussion followed. Scott Cooper noted his support and his reluctance to announce a site.

Doug Smith wanted to thank everyone involved with the Facilities Committee and noted that they put forth a lot of effort to get where they are today. Every possible scenario was thought through.

John Lang moved and Doug Smith seconded the Board move forward with a Bond Measure, as recommended by the Facilities Committee, on the May 2013 ballot. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

9.0 BOARD POLICY AND AR REVIEW AND APPROVAL

9.1 1st Reading **New and Revised** Board Policies & ARs:

- 9.1.1 EE/EEA – Student Transportation Services (Revised)
- 9.1.2 EEACC – Student Conduct On School Buses (Revised)
- 9.1.3 EEACD – Use of School Activity Vehicles For Student Transportation(Revised)
- 9.1.4 CCG – Licensed Evaluation - Administrators (New)

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- 9.1.5 GBEB/JHCC – AR – Communicable Diseases (New)
- 9.1.6 GCDA/GDDA - Criminal Records Checks/Fingerprinting (Revised)
- 9.1.7 GCDA/GDDA-AR - Criminal Records Checks/Fingerprinting (Revised)

Superintendent Yecha reviewed the proposed changes in the Board Policies and AR's. All are required changes. Discussion followed regarding the changes.

Kathy Hudspeth, Transportation Supervisor, was on hand to answer questions about the transportation policy changes.

Superintendent Yecha will review the Communicable Diseases policy and list of diseases with Muriel DeLaVergne-Brown of the Crook County Health Department.

Scott Cooper had a question about performance based evaluations for administrators.

Patti Norris noted that there will be further discussion at the second readings.

Scott Cooper moved and Doug Smith seconded the Board approve changes to Board Policy GCDA/GDDA – Criminal Records Checks/Fingerprinting as written. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

10.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the list.

11.0 ADJOURNMENT

The meeting was adjourned at 9:46 p.m.

Patti Norris, Board Chair

Dawna Sundberg, Acting Board Secretary

December 17, 2012
Date Minutes Approved