

OFFICIAL

Crook County School District
Safety Committee

November 13, 2012
CROOK COUNTY MIDDLE SCHOOL

Members present: Deen Hylton, Dawna Sundberg, Beth Lampert, Cyndee Rizzardini, Scott Polen, and Glenifer Fields

- 1.0 Call to Order
Deen Hylton called the meeting to order at 3:15 PM. He introduced new licensed representative, Academic Coach Glenifer Fields.
- 2.0 Approval of minutes
The committee reviewed the minutes from the October 23rd meeting.

Scott Polen moved and Cyndee Rizzardini seconded to approve the minutes as written. The committee voted unanimously to approve the minutes.

- 3.0 Old Business
3.1 Emergency Flip Chart
Deen presented the new Emergency Flip Chart to the committee, which will be in all the buildings in the next few days. He pointed out that the new flip chart is similar to the ones in use by the neighboring school districts and ESD buildings. He also noted that each building will need to write in telephone numbers specific to each site, such as building principal, assistant principal, etc.

(a short break was taken for pictures for the website)

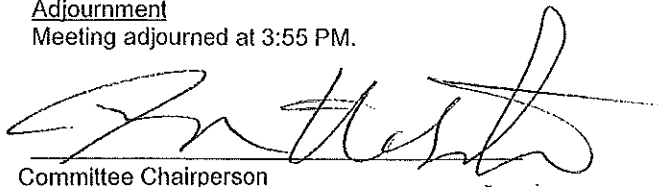
3.2 MSDS Project
Deen reviewed his discussion with the Site Safety Committee on November 8th regarding the MSDS work. He told the Central Committee members that the Site Committee recommended offering an Extra Duty Contract to someone to complete the project and maintain the books. He suggested the work be accomplished by someone going through each room in each building (other than possibly rooms such as the High School Science Lab which should already have MSDS books on the materials in use for that class), in order to verify material that would need to be included in a new MSDS Book.

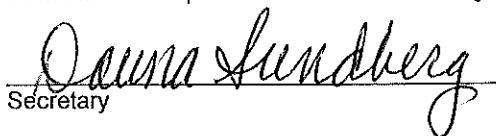
Discussion followed about how to control the introduction of new materials into the buildings and under what circumstances would those chemicals/products need to be included in the MSDS Book.

Discussion will continue next meeting.

3.3 Print Shop Safety Concerns
The Laminator has been moved from the Print Shop area for easy access by staff. The timers have been installed that shut the machine down after 30 minutes as a safety precaution. Deen noted that he felt the issues that Julie had brought up in the Site Committee meeting had been resolved.

- 4.0 New Business
No new business to report
- 5.0 Adjournment
Meeting adjourned at 3:55 PM.


Committee Chairperson


Secretary

12-18-12
Approval Date