



# Crook County School District

Where Students Dream, Learn, & Succeed

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

December 17, 2012 – 6:30 p.m.

## SCHOOL BOARD MEETING

**Meeting Location: Crook County High School**

**1100 SE Lynn Blvd. - Library**

### REGULAR MEETING AGENDA

6:30 p.m. – 6:55 p.m.

**\*\*\*TOUR - CCHS Manufacturing Class Presentation (*Manufacturing Classroom located in the middle of the back wing closest to Lynn Blvd.*)\*\*\***

7:00 p.m. – 7:05 p.m.

- 1.0 CALL TO ORDER (Library) Patti Norris, Board Chair
- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions or Revisions and Agenda Approval (ACTION)

7:05 p.m. – 7:10 p.m.

- 2.0 SCHOOL REPORTS
- 2.1 CCHS Volleyball State Champions – 7<sup>th</sup> Straight Year! Scott Polen, Athletic Director

7:10 p.m. – 7:15 p.m.

- 3.0 PUBLIC COMMENTS Patti Norris
- Comments may be made to the Board at this time on non-agenda topics. **Please state your name and keep your comments to no more than two minutes.** If you wish to add an agenda item, please contact the superintendent's office two weeks prior to the next Regular Board Meeting (second Monday of the month).

7:15 p.m. – 7:35p.m.

- 4.0 OTHER AGENCY / DEPARTMENT REPORTS
- 4.1 Audit Report● Kenny Allen, Pauly Rogers & Co., CP
- 4.2 HDESD Board Report● (for board review)

7:35 p.m. – 7:40 p.m.

- 5.0 SUPERINTENDENT REPORT Duane Yecha, Superintendent
- 5.1 CCMS and CCHS Principal Openings

The Board has agreed to a Consent Agenda. Consent Agenda items are adopted by a single motion, unless a member of the Board or the Superintendent requests that such item be removed from the Consent Agenda and voted upon separately.

7:40 p.m. – 7:45 p.m.

- 6.0 APPROVAL OF CONSENT AGENDA (REVIEW AND/OR ACTION) Patti Norris
- 6.1 Minutes Approval (ACTION)
- 6.1.1 November 19, 2012 Regular Board Meeting Minutes●
- 6.2 Classified Hiring
- 6.2.1 Tracy Anderson, EAll, CCHS

### 6.3 Donations

|          |   |                             |
|----------|---|-----------------------------|
| \$10.00  | gift card for meals at State for CCHS Dance Team  | Ray's Food Place            |
| \$25.00  | for hotel expense for CCHS Dance Team   | The Crafty Attic            |
| \$25.00  | for CCHS Dance Team sponsorships  | Terry's Jewelry             |
| \$25.00  | For CCHS Wrestling Program  | Jan and Steve Uffelman      |
| \$25.00  | CCHS Varsity Dance Team Sponsorships  | Stud Kut Barber Shop        |
| \$40.00  | CCHS Varsity Dance Team sponsorship - state hotel   | Clothesline                 |
| \$50.00  | for hotel expense for CCHS Dance Team   | Ochoco Outdoor Power        |
| \$50.00  | for meals at State for CCHS Dane Team   | Chavez Roofing              |
| \$50.00  | for CCHS Dance Team sponsorships  | Kane Warren Construction    |
| \$50.00  | for CCHS Dance Team sponsorships  | Craig E. Hehn, DMD          |
| \$50.00  | CCHS Varsity Dance Team sponsorship - state hotel   | Paint Box                   |
| \$50.00  | CCHS Food Basket for prom fundraiser  | Erickson's Thriftway        |
| \$50.00  | CCHS Varsity Dance Team sponsorship - state hotel   | Terry's Auto Repair         |
| \$50.00  | CCHS Varsity Dance Team sponsorship - state hotel   | Black Diamond Outfitters    |
| \$50.00  | CCHS Varsity Dance Team sponsorship - state hotel   | ABC Fence Co.               |
| \$50.00  | CCHS Varsity Dance Team Sponsorships  | Rich & Regina Blank         |
| \$50.00  | CCHS Varsity Dance Team Sponsorships  | Prineville Men's Wear       |
| \$50.00  | CCHS Varsity Dance Team Sponsorships  | James G. Peterson           |
| \$50.00  | CCHS Varsity Dance Team Sponsorships  | Armstrong Surveying         |
| \$50.00  | CCHS Varsity Dance Team Sponsorships  | Bright Future Daycare       |
| \$50.00  | CCHS Cross Country Team   | Blas Guerra                 |
| \$60.00  | CCHS Athletics  | Kris Williams               |
| \$60.00  | for meals at State for CCHS Dance Team  | RMC Contracting LLC         |
| \$60.00  | for Volleyball Program  | Beverly & David Johnson     |
| \$75.00  | for meals at State for CCHS Dance Team  | Miller Lumber               |
| \$100.00 | for meals at State for CCHS Dane Team   | Ochoco Family Dental        |
| \$100.00 | for meals at State for CCHS Dance Team  | Country Financial           |
| \$100.00 | CCHS Varsity Dane Team Sponsorships - team jackets  | Smith & Smith Farms         |
| \$100.00 | CCHS Varsity Dance Team sponsorship - state hotel   | Lynn Vigil                  |
| \$100.00 | CCHS Varsity Dance Team sponsorship - state hotel   | Golden Years                |
| \$100.00 | CCHS Varsity Dance Team sponsorship - state hotel   | Erickson's Thriftway        |
| \$100.00 | CCHS - Note books, pencils, pens, etc.  | George Wells                |
| \$100.00 | CCHS Varsity Dance Team Sponsorships  | Active Towing               |
| \$100.00 | CCHS Varsity Dance Team Sponsorships  | Hometown Animal Hospital    |
| \$100.00 | CCHS Varsity Dance Team Sponsorships  | Joe Floyd & Sons            |
| \$100.00 | CCHS Varsity Dance Team Sponsorships  | Darlene Kenyon              |
| \$100.00 | CCHS Varsity Dance Team Sponsorships  | Corey & Heidi Allen         |
| \$100.00 | CCHS Wrestling Program  | Western Water Development   |
| \$148.91 | CCHS Prom Fundraiser  | Best Western                |
| \$150.00 | Value Madshus Skis for CCHS Ski Team  | Marcia Koren                |
| \$186.25 | for CCHS Track Team for "Made the Grade"  | Rebound Physical Therapy    |
| \$186.25 | for CCHS Boys Soccer for "Made the Grade"   | Rebound Physical Therapy    |
| \$186.25 | for CCHS Baseball for "Made the Grade"  | Rebound Physical Therapy    |
| \$186.25 | for CCHS Volleyball for "Made the Grade"  | Rebound Physical Therapy    |
| \$200.00 | CCHS Football Program   | Dr. Riley & Becky Allen     |
| \$200.00 | value ski tune-up kit and skate board (for fundraiser) for CCHS Cross Country Ski Program | Keith @ Demon International |
| \$200.00 | Value Ten Bars of Fastwax glide wax, 1 cork pad for CCHS Ski Team                         | Dan – Fastwax Rep.          |
| \$200.00 | value coats, hats, gloves for student needs for CRE                                       | Annette Hilderbrand         |
| \$200.00 | CCHS Varsity Dane Team Sponsorships - team jackets  | Advanced Cabinetry          |
| \$200.00 | CCHS Varsity Dance Team Sponsorships  | Frank's Fleet Maintenance   |
| \$220.00 | Value ski equipment and clothing for CCHS Ski Team auction fundraiser                     | Dane Stephenson-Swix Rep.   |
| \$218.00 | for CCHS Volleyball Team for Volleyballs  | John Tawa                   |
| \$250.00 | for CCHS Anatomy Dept.  | Rebound Physical Therapy    |

|                    |   |                                       |
|--------------------|---|---------------------------------------|
| \$250.00           | Binders and Dividers  | Neat Repeat                           |
| \$260.00           | for CRE student needs   | Ken Osborne - United Way              |
| \$262.00           | value of Paintball gun, 1 mask, 2 air pressure canisters, 1 loader for team training and meets  | Jinny Martin - OISRA                  |
| \$350.00           | for CCHS pop up canopy and heater for Cross Country Ski Program   | Arlene Birge                          |
| \$400.00           | value for dictionaries for CRE 3rd graders  | Rotary Club                           |
| \$486.00           | value for tops and gloves for CCHS Cross Country Ski Team   | Jason Stadler - Alpina Sports Corp.   |
| \$600.00           | for CRE 5th grade field trip to OMSI  | Arlene Birge                          |
| \$1,000.00         | CCHS Leadership Food Drive  | The DeLeone Corporation               |
| \$1,200.00         | value cross country ski clothing for CCHS Cross Country Ski Program to use during on-snow training and races  | Jim Hill and Cary Hancock - Sporthill |
| \$25,923.35        | for CCHS athletic program as follows: Football - \$18,000; Wrestling - \$490; Boys Soccer - \$1,388.73; Girls Soccer - \$2,642.26; Boys Golf - \$387.60; Girls Golf - \$193.40; Cross Country - \$1,937.09; Boys Tennis - \$859.31; Girls' Tennis - \$24.96 | CCHS Cowboy Booster Club              |
| <b>\$36,118.26</b> | <b>TOTAL</b>  |                                       |

**7:45 p.m. – 8:10 P.M.**

7.0 FINANCE

- 7.1 Enrollment Report● **Duane Yecha**
- 7.2 Finance Report● **Anna Logan**
- 7.3 Technology Reserve Fund Amended Resolution #07-2012-13●**ACTION** **Anna Logan**
- 7.4 Budget
- 7.4.1 Budget Calendar for FY 2013-14● **ACTION** **Anna Logan**
- 7.4.2 Budget Adjustments for FY 2012-13 **Anna Logan**

**8:10 p.m. – 8:40 p.m.**

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

- 8.1 Resolution #06-2012-13 – Abolishment of Board Zones● **2<sup>nd</sup> READING & ACTION** **Patti Norris**
- 8.2 School Board Vacancy Process for Appointment & Vacancy Notice● **Duane Yecha**

**8:40 p.m. – 8:55 p.m.**

9.0 BOARD POLICY AND AR REVIEW AND APPROVAL

- 9.1 2<sup>nd</sup> Reading New and Revised Board Policies & ARs: **ACTION** **Duane Yecha**
  - 9.1.1 EE/EEA – Student Transportation Services● (Required)
  - 9.1.2 EEACC – Student Conduct On School Buses● (Required)
  - 9.1.3 EEACD – Use of School Activity Vehicles For Student Transportation● (Required)
  - 9.1.4 CCG – Licensed Evaluation - Administrators● (Required)
- 9.2 1<sup>st</sup> Reading New and Revised Board Policies & ARs:
  - 9.2.1 GCN/GDN – Evaluation of Staff● (required)
  - 9.2.2 GBEB-JHCC – AR – Communicable Diseases● (new AR)

**8:55 p.m. – 9:00 p.m.**

10.0 FUTURE MEETINGS / IMPORTANT DATES

**Patti Norris**

|                        |  |   |
|------------------------|--|---|
| Mon-Fri, Dec. 24-Jan 4 | Winter Break – NO SCHOOL K-12            |   |
| Monday, January 21     | Holiday – MLK Day – NO SCHOOL K-12       |   |
| Monday, January 28     | Regular School Board Meeting – 6:30 p.m. | District Office – 471 NE Ochoco Plaza Dr. |
| Thursday, January 24   | Early Release 1:30 p.m. – K-12           |   |
| Friday, January 25     | Grading Day – NO SCHOOL K-12             |   |
| Thursday, February 14  | Early Release 1:30 p.m. – K-12           |   |
| Monday, February 25    | Regular School Board Meeting – 6:30 p.m. | District Office – 471 NE Ochoco Plaza Dr. |
| Thursday, February 28  | Early Release 1:30 p.m. – K-12           |   |
| Monday, March 18       | Regular School Board Meeting – 6:30 p.m. | CCMS – 100 NE Knowledge                   |
| Thursday, March 21     | Early Release 1:30 p.m. – K-12           |   |
| Friday, March 22       | Staff Development - NO SCHOOL K-12       |   |

|                       |  |   |
|-----------------------|--|---|
| Mon-Fri, March 25-29  | SPRING BREAK – NO SCHOOL K-12                  |   |
| Friday, April 12      | ½ Grading – ½ Conf. Prep. NO SCHOOL K-12       |   |
| Monday, April 15      | Regular School Board Meeting – 6:30 p.m.       | Paulina – 70050 SE Paulina City Rd.-Paulina |
| Wed-Thur, April 17-18 | SCHOOL CONFERENCE – NO SCHOOL K-12             |   |
| Friday, April 19      | NO SCHOOL K-12 – AND SCHOOL STAFF              |   |
| Thursday, April 25    | Early Release 1:30 p.m. – K-12                 |   |
| Thursday, May 16      | Early Release 1:30 p.m. – K-12                 |   |
| Monday, May 20        | Regular School Board Meeting – 6:30 p.m.       | Pioneer High School – 297 NE Holly          |
| Monday, May 27        | HOLIDAY – NO SCHOOL K-12                       |   |
| Tuesday, May 28       | NO SCHOOL K-12 – Cont. Improvement Day – Staff |   |
| Friday June 7         | High School Graduation                         | Stadium – CCHS                              |
| Wednesday, June 12    | Last Day School – Kindergarten                 |   |
| Thursday, June 13     | Last Day School – Grades 1-11 – 11:30 Release  |   |
| Friday, June 14       | Grading Day – Teachers' Last Day               |   |
| Monday, June 17       | Regular School Board Meeting                   | District Office – 471 NE Ochoco Plaza Dr.   |

**9:00 p.m.**

**11.0 ADJOURNMENT**

**Patti Norris**



|                    |          |
|--------------------|----------|
| Code:              | BDDH-AR  |
| Adopted:           | 04/18/94 |
| Revised/Readopted: |          |
| Revised/Readopted: |          |

**PUBLIC PARTICIPATION IN BOARD MEETINGS**

1. A visitor may be recognized by the chairman by rising, identifying himself/herself with his/her full name and stating his/her purpose for appearing.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chairman.
4. A visitor may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chairman, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board secretary on a sign-in sheet prior to the meeting. This will help the chairman provide adequate time for each agenda item.
6. Statements by members of the public should be brief and concise. The chairman may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.